



ANNEX 4B

GUIDELINE FOR COMPLETING 'EPOTI'

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CHAPTER Nr.	CONTENT		GUIDELINE	EXAMPLE	
1	APPLICANTS' DATA		When log in the Applicants' data are written automatically	11/ 2016 / SŽ TP	
APPLICANT	TIMETABLE PERIOD		Enter the timetable for which the services are ordering.	2016/2017	
2 RANGE OF ORDERED SERVICES	Mark the order with "X" in the empty field under the content.				
3 TYPE OF ORDERED SERIVICES	Mark the order with "X" in the empty field under the content.				
4 GENERAL INFORMATION ON ORDERED TRAIN PATH	TRAIN TYPE		Choose and enter the appropriate abbreviation from the list for train types. The abbreviations are described in the Manual for path allocation and construction and making Manager's working timetable.	EC	
	TRAIN Nr.		Enter the train numeric designation. The method of train designation is described in Traffic regulations.	212	
	TRAIN NAME		Enter the train name if exists.	Mimara	
	ROUTE ON PRI OF RS	FROM	Choose the station name from drop-down menu.	Dobova (M)	
		то		Jesenice (M)	
		VIA		Kranj	
	ENTIRE ROUTE		Enter the entire route on the entire train path from the departure to the arrival station.	Zagreb - München	
	EXISTING TRAIN PATH		Complete this field, if in the 3rd chapter the changes are marked. From the list of the allocated train paths choose and write the allocated train path – train number, which has been changed or a new one has been ordered. This is the base for submitting a new Application for allocation.		
	STATION OFFICE		Enter the station, which is subject to this data. Choose a new line for each change of a station, time or train timetable.	Ljubljana	
5 ADDITIONAL INFORMATION ON ORDERED TRAIN PATH	ARRIVAL		Enter the time – hours and minutes of arrival at the station office	23:30	
	STOP		Enter the time of the stop – number of minutes of the stop	30	
	DEPARTURE		Enter the time – hours and minutes of departure from the station office	24:00	
	PURPOSE OF THE STOP		Choose the purpose of the stop from the drop - down menu. If the 'other' is chosen, enter the purpose of the stop.	Change of train crew	
	RANGE OF SERVICES		Complete the field if there are changes in point 2- range of services. Choose the code for each service from the list of services.	Adding wagons	
	RUNNING DAYS		Enter the period of rides in a year, in months and days of the week.	From 11.12.2016 to 30.06.2017 – Monday and Wednesday	

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5	DAYS OF ADDITIONAL RIDES	Enter additional train ride days.	Tuesday 16.05.2017		
ON ORDERED TRAIN PATH	DOES NOT OPERATE ON DAYS	Enter the exceptional days when the train does not operate.	Monday 15.05.2017		
	TRAIN LOCOMOTIVE	Enter the numerical designation of the locomotive.	312		
	ASSISTING LOCOMOTIVE	Enter the numerical designation of the assisting locomotive.	363		
	BANKING LOCOMOTIVE	Enter the numerical designation of the banking locomotive.	541		
	MULTIPLE UNIT	Enter the numerical designation of the multiple unit.	314		
TECHNICAL DETAILS	Nr. of MULTIPLE UNITS	Enter the number of multiple units.	2		
	SERVICE TRAIN	Enter the numerical designation of the service train	911		
	Nr. of SERVICE TRAIN UNITS	Enter the number of service train units.	2		
	TRAIN WEIGHT	Enter the total weight of the train wagons in tones.	1300 t		
	TRAIN LENGTH	Enter the length of the train in meters including wagons and all locomotives.	450 m		
	MAX. SPEED	Enter the highest allowed train speed in kilometres per hour.	100 km/h		
	NUMBER OF WAGONS	Enter the number of wagons in the train.	31		
	STAFF	Enter the number of train crew.	1chiefguard / 1 shunter		
	MAX. AXLE LOAD / LOAD PER METER LENGTH	Enter the maximum axle load in kN and the load per unit meter of the heaviest vehicle in the train, expressed in kN/m. The load must not exceed the permitted rail load, unless the vehicle is designated as an exceptional consignment.	22,5kN / 72kN/m		
	TYPE OF BRAKE/ EXPECTED ACTUAL BRAKED WEIGHT PERCENTAGE	Enter the type of brake and expected actual braked weight percentage.	P/83%		
	SPECIAL	Enter the data of exceptional consignment: dangerous goods, combined transport, exceptional transport	RID Nr, IP Nr, PC Nr		
	LIGHT TRAIN	Mark the field if the train path for light train (multiple unit) is ordering.			
	TILTING TRAIN	Mark the field if the train path for tilting train is ordering.			
OTHER	Enter all the other explanatory notes and orders that are not described in previous chapters of an application.				